

Administration Commission

Archives

Contact: Fran Janous
451-6608

This is an outgrowth of the work done in 1996 by the Archives Committee in connection with the writing of the new Parish History Book. Historical items already collected plus more to be collected need to be properly preserved and stored.

Building & Grounds

Contact: Coordinator Needed
Contact the Parish Office

This ministry supports the physical needs of the parish. We invite people with a talent for **carpentry and a willingness to tackle "fixer up" projects.**

Communications Committee

Contact: Parish Office

Work with a group of dedicated volunteers to assist in all parish communications from the bulletin boards to the website and more. **We're always looking for people with a background in writing, public relations, marketing or an interest in these areas to assist us. The parish newsletter, "From the Heart" is always looking for volunteers to assist with writing, editing, photography, and more.**

Finance Council

Contact: Judy Plemel
446-0667

judy.plemel.gm2y@statefarm.com

A group of selected adult parishioners give their time to help the pastor in the development and management of parish resources and financial obligations at Sacred Heart. The Finance Council works with the pastor to develop an annual budget, select and promote fund raising activities within the parish and review parish expenditures to ensure appropriate stewardship and to meet the fiscal needs of Sacred Heart.

Money Counters

Contact: Parish Office

A small group gathers to assist the office in processing the church sacrificial giving envelopes and special collections.

Office Volunteers

Contact: Parish Office

We need help in the office from time to time with things like answering phones, parish mailings, applying mailing labels. We usually need help during regular business hours. Teresa Klecker is the parish Communication Secretary. Call the Parish Office, if you are interested in helping.

Pastoral Council

Contact: Gia Plate
455-1680
grplate@msn.com

This council is made up of thirteen members, ten of whom are elected. Elections are held **each May. The council's role is to coordinate and unify our parish community.** Its mission is to achieve full participation of the whole parish. The council helps determine the direction the parish should take. Everyone is invited to attend the monthly meetings, which are held the third Tuesday of each month, September through June, usually at 7:30 PM.

Personnel Advisory Committee

Contact: Diane Holland
455-2302
diholland1@charter.net

PPAC advises the pastor and administrator on parish staff additions/changes, develops necessary Human Resource policies and job descriptions for parish employees, and monitors that annual job evaluations are being completed by Pastor and/or Administrator. The committee meets once per quarter.

Stewardship Committee

Contact: Gerry Gunderson
451-4679
gkgundy@charter.net

This group works in conjunction with the Parish Council to assess the needs of the parish; advertises the various parish ministries to parishioners; updates the Ministry Directory; coordinates the annual sign-up of parishioners who pledge their time, talent, and treasure; makes recommendations for allocation of parish resources and committee structures; and assists the pastor in educating parishioners on the principles of stewardship. Meets about once per month.

CHURCH OF THE SACRED HEART

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